

Board Meeting 11.14.13 Draft

- Consignment: Consensus is a yes, but there must be clear contract as well as clear guidelines for how consignment will work at the shop. POINT PERSON: Tom
 - 60 day turnover
 - Cannot sell independently of the shop,
 - Minimum price of \$150, NBP will take 25% as well as a \$5.00 transaction fee
 - Max 10 consignment bikes in shop at a time
 - Limit 2 consignments per person at a time
 - All consigners must sign NBP consignment contract
- Volunteer Policies: A new policy has been made that if any volunteer knowingly violates NBP written policy, that volunteer will be subject to suspension for a time period based on discussion with the board and said volunteer.
- Volunteer Training/Packet: Sindhu is working on this and took notes on policies that were discussed and should be made clear in the packet, process still ongoing. Working on a better tracking system with Jamie, maybe forming a committee. POINT PERSON: Sindhu
- Volunteer Recruitment: incentives like mechanics classes discussed, as well as Tee Shirts for Volunteers, work in progress. POINT PERSON: Sindhu, Steve
- NBP Board will now meet bimonthly instead of monthly in order to function the issues that come up faster. POINT PERSON: Pat
- Meeting minutes will be in bullet point form, with a point person for each action item, they will be approved by email of board before being posted. POINT PERSON: Carrie
- Sindhu is going to try to work with other volunteers on Bike Drives within Newark, she will update next meeting, hoping to form a committee. POINT PERSON: Sindhu
- Talk of speaking with landlords around area as well to get more donations of old bikes; Lang and studio green, mentioned first. POINT PERSON: Carrie
- Signs will be implemented so that some of the policies will be easier to see in the shop, this includes, consignment, Scrap Policy, and Volunteer Sign in. POINT PERSON: Carrie
- Memorandum of Understanding (MOU) for groups that use the space potentially ask for a donation when using space is a work in progress. POINT PERSON: Sindhu
- Advisory Council was discussed, first suggestions were read and discussed and the board gave their thoughts, which will be briefly listed below. POINT PERSON: Thjis
 - 5 to 8 members of the advisory council would be appointed by the board
 - No term limit but each board must re-select their own advisory council
 - Biyearly/yearly meetings with the board, recommend policy, board to decide policy
 - More to be determined