



NBP Board Meeting  
7 November 2012, 7:30pm

Attendance: Niki, Sean, Justin, Thijs, Katya, Frank, Angela

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November 7th, 2012  
NBP Board Agenda

### 1. Financial Overview

- \$33 ahead for the month of Oct - no programming
- Not including \$50 insurance and \$125 rainy day
- Doesnt include retail items (locks, etc)
- Sorting out the details of payment with invoices through Switch
- Lumping together to save on shipping
- Allowing for members to order at discounted rate
- Second half of Oct slow, most likely will be in red for winter
- Other incomes, donations, fundraisers
- One month not very representative (programming, retail parts, etc)
- Continuing selling items on craigslist and ebay - more pricey items can be sold online

### 2. Free Bike Program

- Finalize and put into place
- Applicants can help but cannot fix own bike
- Only NBP volunteers can fix up bike
- Will not prepare bikes in advance, ad hoc; may have to wait up to a month
- Friendship house, wants people to help with bike repair - waiver for \$200 for year (parts), will be contacted ahead of time, signed form from Center Director, reserve right to deny (expensive bikes, etc), functionality is aim
- Google doc for maintenance, do not enter as expense
- Detail out the work on form
- Can expand to Emmas House
- 20 bike / year cap

### 3. Buy-Back Program

- Revisions and meetings last week
- Was "rental" now "buy-back"
- One year program, 50% refund
- Functional, good or better condition returned - details on form
- Bikes must be \$100 or less (Trek, Cannondale, Specialized, etc)
- Encourages people fixing up bike
- How to do it with accounting so that we know exactly when/what is rented
- Buy-back balance on next spread sheet

- September buy-back bikes not accounted for - roughly \$400 (1/2 of \$800)
- We can coordinate how to pay back, tell them they need 2 week advance notice, contacting them asking them when they will return
- Add to form, please give us notice
- One year buy back - 3 options, will decide next wee

#### 4. Sustainability Fund - Grant ideas

- UD grant, Rory suggests that we install repair stands
- Infrastructure change through university could be difficult and time extensive
- Concerns - installation/infrastructure logistics, maintenance over time
- Apply for funds that could compliment what we are already doing
- Bike mechanics, bike riding
- Additional funding
- Not infrastructure related
- Could contact UD contact to see if its possible
- Funds for supporting mechanics class
- Will draft up proposal

#### 5. Shop Manager Ideas

- QBP through Switch
- Inventory, new parts, replacing cables, parts etc?
- Volunteer role as shop manager
- Steve, Tom, Student
- Inventory manager

#### 6. Volunteer Information & Interest Survey

- Group spaces gathers information of interests
- Name, email, how to receive email, phone number, address, city and state, emergency contact, student (grad date)
- Repairing, teaching, level of mechanical skills, willing to volunteer as greeter/front desk, edu programming, plan social events, donations, website outreach, artistic, grant identification and writing, outreach and advertising

#### 7. Miscellaneous

- Juliette - bikes for Christmas
- Justin – internet, Sustainability grant
- Board photograph next time
- Share NBP Dropbox folder with Board
- Documents in black accordion folder below scanner