



NBP Board Meeting  
12 December 2012

Attendance: Justin, Katya, Niki, Sean, Thijs, Frank

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## Monthly Updates

### Budget:

Current account balance \$10,000, Nov (-\$129), still to receive \$600 from Ebay sales,

When Oct and Nov are aggregated (-\$90)

Dec is going to be dry, losing shop days, winter

Still to add \$600 for insurance

Not too bad, moving as we've expected

### Ebay sales:

Missionfish, sales through charity, waive fees, mission fish keeps money for 45 days in case of refund, so sales made in Oct have a delay, every 25th of each month, 2 months to get money;

UBP is registered as a charity with Missionfish, money has to go through them, possible to register NBP as a subgroup of UBP, need 501c3 and forms from UBP, UBP says ok;

Setup NBP ebay account, password shared with Jamie, Tyler, etc,

Missionfish allows for waiving of fees;

QBP, set up our own account, already meeting shipping needs; are we going to be making large orders anymore?

### Program updates:

Free bike program, Buy back program – now 2 organizations for Free Bikes (Friendship house, Emmaus house), waiver for parts and free bike; buyback, must enter when they bring it back, can renew it by contacting us; print and put in accordion; make sure there are two copies

Volunteer orientation – going smoothly, 3-4 new volunteers that came, continue during winter months, cancelled for December

Mechanic training – on hold, Sustainability Grant, money for advertising; possible new trainers

Women & LGBT – didnt have in Dec, will start up in the new year; contact people for possible spearheading next year

Learn to Ride Bike – good progress, challenges with training wheels, winter on hold till spring; have to see how things get arranged with trainers; will get financial reimbursement from DBC

ELI visit on Mon 12/10

Website

## **December events**

Tick-Tock bicycles / other school bikes – Jackie Maas; does work with migrant workers  
Food coop – nearly 100 people; need to formalize agreement; come up on some agreement on number of people in shop; logistics of feeding people, etc  
NBP caroling – about a dozen people – \$85, huge increase over last year in number of people, raised money for NBP  
Open Mic – happened 2 times, 25 people then 30 people; would like to do it 2x a month; need to formalize agreement, proposal; homegrown, food coop, chipotle; fun, people that were singing enjoyed it, would like to make it yearly; funds will come into the NBP soon

Needed for Proposal details – who we are, what we are doing, here are the people responsible for it, can discuss with the board and can give them our guidelines – how shop operates and how it runs; eventually ask to have a fundraiser for us  
Formalize agreements – Spot sweep shop, wipe down counters, arrange/rearrange shop for to operating condition (bike fixing agents on shelvings, racks in place, chain up, all items replaced), dishes

## **Logistical Items**

Safety/security system – motion detector lights, replace front door bolts, cut back side tree; robberies and safety; \$800 for first year, \$500 for two years after; small security improvements, smaller measures could be ok, could run into issues with consignment bikes, we have the security sticker; open shops with money; number code lock for register key with security; contact UD to lock this door, numbers to neighbors; alarm system for door, sound only alarms;  
Internship (Melissa) – bike safety, lights (3 initiatives – board on wall, fliers, coordinate with other orgs about DMV); unpaid, NGO class, non-profits; inviting her to meetings; NBC go to them to show advocacy; not NBPs mission to do advocacy, keep to mission and aim; safety internship; is this what and where we need – youth programming, summer camp (child psychology major), advertisement, safety, organizing paperwork; formalize, contact with someone at the University; 10 hrs a week; coming to meetings  
Katya and Niki leaving – ask others to come to meetings; adding ad hoc on person on committee, without a vote; limit to just two; keep bringing people informal, bringing people into talk about particular topics, can be rotating or depending on project; two people “steady” contributors and one or two others depending on need; both are leaving end of January; continuity, adding more people permanently – invite two, gender equality of meetings; representation on board is important, programming has been weak  
Grand opening – one year anniversary, January, big wigs, sign up new volunteers, could be moved towards Spring festival, Spring bike season opening; who can spearhead, if no one then ok; Jamie point person?  
Advertising (shirts and otherwise) – emailed Cory and Mike, find one type of shirt, website on there, many resources to print, just having to find shirt

Elections – initially in august, envisioned to have them in May; so that those involved will be able to vote; overlap during summer; many people on board going to move; only certain amount of people up for vote any given year, commit for more than one year?; not necessarily having to do this, allow community to design; if board member can be moved out if not doing well after first year; should add who is the board members on website; hardwiring it makes for the person not being able to get out; people stay who have been performing tasks for training, until have to leave; hard to structure in who and how to stay in for longer than a year; clear and transparent, choose to decline and accept, structure elections so that there is a lag time to allow for new board to get trained – lame duck period, may elections, june coming in, stay to how we continue doing things

Saturday painting / closed shop – Closed shop; every other saturday, 1-4pm; want more people there so not every week

Winter schedule – two tuesdays with Christmas and New Years; Sean coming into shop, identify via facebook; Saturday 12/15; Sunday 12/16 Yoga Velo Sports; Monday 12/17 Open mic; Tuesday 12/18 last open shop; Open again on January 8th

Down to Earth Food Group – found space for it on Main Street; we will continue our relationship with them to see if there are creative ways for advertising and fundraising

Street name change – S.Main St.; print new fliers, new forms for new buybacks, etc

Group spaces upgrade – most basic paid is \$8/month, moving past “free” setup; move to goggle docs

Niki emailing – transfer to Frank, how do we forward it?

Meetings until next election will be conducted by the secretary

Individuals with keys for 7 North Main: Board (Niki, Katya, Sean, Thijs, Frank, Angela, Justin), Jamie McGee, Patrick, James Denver, Dennis

Individuals with keys for 318 S. College: Rob, Justin, Niki, James Denver, Jamie, Sean, Tyler